



THE UNIVERSITY OF ALABAMA®

WHERE LEGENDS ARE MADE

F&O Department

April 20xx Budget Review



WHERE LEGENDS ARE MADE

Budget vs Actual – Prior Year

Budget vs. Actuals - Operational Dashboard

For the Period Ended September 30, 20xx

DEPARTMENT/COLLEGE NAME

	<u>Original Budget</u>	<u>Actuals</u>	<u>Over/ (Under)</u>
Revenues			
Tuition			
Fees			
Sales and Services of Ed Activites			
Other Operating Revenues			
Other Cost Recovery			
Endowment Income			
Auxiliary Sales and Services			
Other Recovery			
Total Revenues	-	-	-
Less: Expenses			
Salaries & Wages			
Faculty Salaries			
Professional Staff Salaries			
Non-Exempt Staff Salaries			
Student Salaries			
Overtime			
Benefits (adj to include fringe pool)			
Supplies & Other Services			
Total Operating Expenses	-	-	-
Operating Margin	-	-	-
Transfers			
Transfer In from Unrestricted			
Transfer in from R&R Reserves/Projects			
Transfer Out for R&R Reserves/Projects			
Transfer Out for Unrestricted			
Total Net Transfers	-	-	-



WHERE LEGENDS ARE MADE

Budget vs Actual - Current Year

Budget vs. Actuals - Operational Dashboard

For the Period Ended March 31, 20xx

DEPARTMENT/COLLEGE NAME

	<u>Original Budget</u>	<u>Actuals</u>	<u>Over/ (Under)</u>
Revenues			
Tuition			
Fees			
Sales and Services of Ed Activites			
Other Operating Revenues			
Other Cost Recovery			
Endowment Income			
Auxiliary Sales and Services			
Other Recovery			
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>
Less: Expenses			
Salaries & Wages			
Faculty Salaries			
Professional Staff Salaries			
Non-Exempt Staff Salaries			
Student Salaries			
Overtime			
Benefits (adj to include fringe pool)			
Supplies & Other Services			
Total Operating Expenses	<u>-</u>	<u>-</u>	<u>-</u>
Operating Margin	<u>-</u>	<u>-</u>	<u>-</u>
Transfers			
Transfer In from Unrestricted			
Transfer in from R&R Reserves/Projects			
Transfer Out for R&R Reserves/Projects			
Transfer Out for Unrestricted			
Total Net Transfers	<u>-</u>	<u>-</u>	<u>-</u>



WHERE LEGENDS ARE MADE

Prior Year Performance Sources and Uses

Sources & Uses

For the Period Ended September 30, 20xx

DEPARTMENT/COLLEGE NAME

	<u>Education & General</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Plant</u>	<u>Current YTD Total</u>	<u>Prior YTD Total</u>
Sources:						
Budget						
Carryforward	-				-	
Fringe Pool					-	
Budgeted Fund Balance					-	
Current Budget					-	
Total Budget	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenues						
Other Operating Revenues					-	
Other Recovery					-	
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Less: Expenses						
Salaries & Wages					-	
Overtime					-	
Benefits					-	
Supplies & Other Services					-	
Total Operating Expenses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Operating Margin	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Less: Encumbrances						
		-	-	-	-	
Transfers						
Transfer In from Unrestricted					-	
Transfer in from R&R Reserves/Projects					-	
Transfer Out for R&R Reserves/Projects					-	
Transfer Out for Unrestricted					-	
Total Net Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Available (Deficit)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>



WHERE LEGENDS ARE MADE

Current Year Performance Sources and Uses

Sources & Uses

For the Period Ended March 31, 20xx

DEPARTMENT/COLLEGE NAME

	<u>Education & General</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Plant</u>	<u>Current YTD Total</u>	<u>Prior YTD Total</u>
Sources:						
Budget						
Carryforward	-				-	
Fringe Pool					-	
Budgeted Fund Balance					-	
Current Budget					-	
Total Budget	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenues						
Other Operating Revenues				-	-	
Other Recovery				-	-	
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Less: Expenses						
Salaries & Wages					-	
Overtime					-	
Benefits					-	
Supplies & Other Services					-	
Total Operating Expenses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Operating Margin	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Less: Encumbrances						
		-	-	-	-	
Transfers						
Transfer In from Unrestricted	-				-	
Transfer in from R&R Reserves/Projects					-	
Transfer Out for R&R Reserves/Projects	-				-	
Transfer Out for Unrestricted	-				-	
Total Net Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Available (Deficit)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>



WHERE LEGENDS ARE MADE

Budgeted Open Positions

DIVISION OR COLLEGE NAME

Posn #	Title	Permanent Budget	Vacancy Date	Vacancy Length
99999	Office Associate	\$ 24,000.00	10/1/2016	3.5 years
99998	Office Associate	\$ 24,000.00	3/31/2017	2.0 years
99997	Office Associate	\$ 24,000.00	4/1/2017	2.0 years
99996	Office Associate	\$ 24,000.00	10/1/2017	1.5 years
99995	Office Associate	\$ 24,000.00	3/31/2018	1.0 years
99994	Office Associate	\$ 24,000.00	10/1/2018	0.5 years
Total Permanent Funds		\$ 144,000.00		



Benchmarking



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Key Performance Indicators



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Future Capital Expenditures



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Fund Balances and Carryforward

DIVISION OR COLLEGE NAME

As of March 31

Fund Type	Beginning Balance	Ending Balance
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Carryforward 11003

Current Unrestricted:

Designated Operations

Research Overhead

Unrestricted Endowment Income

Cost Share

Total Current Unrestricted

Current Restricted:

Restricted Gifts

Restricted Endowment Income

Total Current Restricted

Plant:

R&R

Total Plant Funds



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Commitment Ledger



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Strategic Priorities



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Strategic Investment Requests



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Hypothetical Budget Increase/Decrease



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Business Strategy

- What are the few critical outputs/end results for which your college/unit is accountable?
- What are the advantages or disadvantages of your unit/college compared to competitors?
- How do you think the business environment has changed over the course of the past year (competition, consumers, cost, technology, etc.?)
- What are the biggest challenges you are facing today as a business leader?



Business Strategy

- What are your key goals for the next 2-5 years?
- How will you know if the goals are successful?
- What metrics will you use to measure success?
- Do you foresee any activities to de-emphasize or stop doing in the in next 5 years?





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