



THE UNIVERSITY OF ALABAMA®

WHERE LEGENDS ARE MADE

Department/College

April 20xx Budget Review



WHERE LEGENDS ARE MADE

Budget vs Actual – Prior Year

Budget vs. Actuals - Operational Dashboard

For the Period Ended September 30, 20xx

DEPARTMENT/COLLEGE NAME

	<u>Original Budget</u>	<u>Actuals</u>	<u>Over/ (Under)</u>
Revenues			
Tuition			
Fees			
Sales and Services of Ed Activites			
Other Operating Revenues			
Other Cost Recovery			
Endowment Income			
Auxiliary Sales and Services			
Other Recovery			
Total Revenues	-	-	-
Less: Expenses			
Salaries & Wages			
Faculty Salaries			
Professional Staff Salaries			
Non-Exempt Staff Salaries			
Student Salaries			
Overtime			
Benefits (adj to include fringe pool)			
Supplies & Other Services			
Total Operating Expenses	-	-	-
Operating Margin	-	-	-
Transfers			
Transfer In from Unrestricted			
Transfer in from R&R Reserves/Projects			
Transfer Out for R&R Reserves/Projects			
Transfer Out for Unrestricted			
Total Net Transfers	-	-	-



WHERE LEGENDS ARE MADE

Budget vs Actual - Current Year

Budget vs. Actuals - Operational Dashboard

For the Period Ended March 31, 20xx

DEPARTMENT/COLLEGE NAME

	<u>Original Budget</u>	<u>Actuals</u>	<u>Over/ (Under)</u>
Revenues			
Tuition			
Fees			
Sales and Services of Ed Activites			
Other Operating Revenues			
Other Cost Recovery			
Endowment Income			
Auxiliary Sales and Services			
Other Recovery			
Total Revenues	-	-	-
Less: Expenses			
Salaries & Wages			
Faculty Salaries			
Professional Staff Salaries			
Non-Exempt Staff Salaries			
Student Salaries			
Overtime			
Benefits (adj to include fringe pool)			
Supplies & Other Services			
Total Operating Expenses	-	-	-
Operating Margin	-	-	-
Transfers			
Transfer In from Unrestricted			
Transfer in from R&R Reserves/Projects			
Transfer Out for R&R Reserves/Projects			
Transfer Out for Unrestricted			
Total Net Transfers	-	-	-



WHERE LEGENDS ARE MADE

Prior Year Performance Sources and Uses

Sources & Uses

For the Period Ended September 30, 20xx

DEPARTMENT/COLLEGE NAME

	<u>Education & General</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Plant</u>	<u>Current YTD Total</u>	<u>Prior YTD Total</u>
Sources:						
Budget						
Carryforward	-				-	
Fringe Pool					-	
Budgeted Fund Balance					-	
Current Budget					-	
Total Budget	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenues						
Other Operating Revenues					-	
Other Recovery					-	
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Less: Expenses						
Salaries & Wages					-	
Overtime					-	
Benefits					-	
Supplies & Other Services					-	
Total Operating Expenses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Operating Margin	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Less: Encumbrances						
		-	-	-	-	
Transfers						
Transfer In from Unrestricted					-	
Transfer in from R&R Reserves/Projects					-	
Transfer Out for R&R Reserves/Projects					-	
Transfer Out for Unrestricted					-	
Total Net Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Available (Deficit)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>



WHERE LEGENDS ARE MADE

Current Year Performance Sources and Uses

Sources & Uses

For the Period Ended March 31, 20xx

DEPARTMENT/COLLEGE NAME

	<u>Education & General</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Plant</u>	<u>Current YTD Total</u>	<u>Prior YTD Total</u>
Sources:						
Budget						
Carryforward	-				-	
Fringe Pool					-	
Budgeted Fund Balance					-	
Current Budget					-	
Total Budget	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenues						
Other Operating Revenues				-	-	
Other Recovery				-	-	
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Less: Expenses						
Salaries & Wages					-	
Overtime					-	
Benefits					-	
Supplies & Other Services					-	
Total Operating Expenses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Operating Margin	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Less: Encumbrances						
		-	-	-	-	
Transfers						
Transfer In from Unrestricted	-				-	
Transfer in from R&R Reserves/Projects					-	
Transfer Out for R&R Reserves/Projects	-				-	
Transfer Out for Unrestricted	-				-	
Total Net Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Available (Deficit)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>



WHERE LEGENDS ARE MADE

Budgeted Open Positions

DIVISION OR COLLEGE NAME

Posn #	Title	Permanent Budget	Vacancy Date	Vacancy Length
99999	Office Associate	\$ 24,000.00	10/1/2016	3.5 years
99998	Office Associate	\$ 24,000.00	3/31/2017	2.0 years
99997	Office Associate	\$ 24,000.00	4/1/2017	2.0 years
99996	Office Associate	\$ 24,000.00	10/1/2017	1.5 years
99995	Office Associate	\$ 24,000.00	3/31/2018	1.0 years
99994	Office Associate	\$ 24,000.00	10/1/2018	0.5 years
Total Permanent Funds		\$ 144,000.00		



Benchmarking



WHERE LEGENDS ARE MADE

Key Performance Indicators



WHERE LEGENDS ARE MADE

Future Capital Expenditures



WHERE LEGENDS ARE MADE

Fund Balances and Carryforward

DIVISION OR COLLEGE NAME

As of March 31

Fund Type	Beginning Balance	Ending Balance
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Carryforward 11003

Current Unrestricted:

- Designated Operations
- Research Overhead
- Unrestricted Endowment Income
- Cost Share

Total Current Unrestricted

Current Restricted:

- Restricted Gifts
- Restricted Endowment Income

Total Current Restricted

Plant:

- R&R

Total Plant Funds



WHERE LEGENDS ARE MADE

Commitment Ledger



WHERE LEGENDS ARE MADE

Unspent Endowment Funds

DIVISION OR COLLEGE NAME as of March 31, 2020

Fund #	Fund Title	Scholarship or Support?	Beginning Balance	Revenues	Additions	Expenditures	Deductions	Transfers	Ending Balance	Notes
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										
16										
17										
18										
19										
20										
21										
22										
23										
24										
25										



Student Credit Hour Production



WHERE LEGENDS ARE MADE

Class Size Anomalies



WHERE LEGENDS ARE MADE

Cost of Instruction



WHERE LEGENDS ARE MADE

Strategic Priorities



WHERE LEGENDS ARE MADE

Strategic Investment Requests



WHERE LEGENDS ARE MADE

Hypothetical Budget Increase/Decrease



WHERE LEGENDS ARE MADE

Business Strategy

- What are the few critical outputs/end results for which your college/unit is accountable?
- What are the advantages or disadvantages of your unit/college compared to competitors?
- How do you think the business environment has changed over the course of the past year (competition, consumers, cost, technology, etc.?)
- What are the biggest challenges you are facing today as a business leader?



Business Strategy

- What are your key goals for the next 2-5 years?
- How will you know if the goals are successful?
- What metrics will you use to measure success?
- Do you foresee any activities to de-emphasize or stop doing in the in next 5 years?





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